



Dear Commercial/Industrial User:

Attached you will find a Commercial Wastewater Classification Survey form. The City is asking all current and future commercial and/or industrial users of the Wastewater Treatment Plant (WWTP), to complete and return this form.

The United States Environmental Protection Agency (USEPA) has mandated the City of Louisville to implement a wastewater pretreatment program as part of the Clean Water Act. Implementing the pretreatment program protects the waters to which the treatment plant discharges its treated effluent. As part of the pretreatment program, the City must periodically update its files of commercial/industrial users and the type of wastes discharged to the WWTP.

The survey form attached is designed to provide enough information for the City to determine if a complete Wastewater Discharge Permit Application will be required of the user. Furthermore, a representative will be contacting you sometime after the City receives your reply for an on-site inspection. This inspection is not for enforcement action but is for information gathering only as per USEPA requirements.

In order to comply with federal and state regulations, the City maintains regulatory authority and requirements for the commercial and industrial users. However, it is the City's intention and preference to assist its commercial and industrial users in any way possible.

Should you have any questions regarding this survey, the pretreatment program, or require assistance in completing the survey, please feel free to contact the Industrial Pretreatment Program Specialist at (303) 335-4784 or e-mail JustinE@LouisvilleCO.gov.

Thank you for your cooperation,

Paul Bremser
Superintendent WWTP / IPP Coordinator

ATTENTION ALL INDUSTRIAL USERS OF THE CITY'S SEWER SYSTEM

HAZARDOUS WASTE NOTIFICATION REQUIREMENTS

On July 24, 1990, the United States Environmental Protection Agency (USEPA) issued rules for Industrial User's Notification of Hazardous Waste discharges.

Who must notify: All Industrial Users that discharge any hazardous wastes, as defined under the code of federal regulations 40 CFR Part 261, are subject to the hazardous waste notification requirements.

Industrial Users are required to submit a one-time notification for hazardous waste discharges in excess of 33 lbs (15 kilograms) per calendar month. Acute hazardous wastes require submittal of a notification for **any** quantity discharged to the sanitary sewer.

Notification must be sent to:

- City of Louisville, 749 Main Street, Louisville, CO 80027.
- EPA Regional Waste Management Division Director.
- State Hazardous Waste Authority.

The notification must contain the following information:

- The name of the hazardous waste as set forth in 40 CFR Part 261.
- EPA hazardous waste number.
- Type of discharge (i.e., batch, continuous, other).
- Certification which states that a pollution reduction program is in place to reduce the volume and toxicity of hazardous waste generated within the industry.

If the Industrial User discharges in excess of 220 lbs (100 kilograms) of hazardous waste per calendar month to the Wastewater Treatment Plant (WWTP), the one-time notification must include the information listed above and the following additional information:

- Identification of the hazardous constituents contained in the hazardous wastes.
- An estimation of mass and concentration of the constituents in the waste stream discharged during the calendar month in which the one-time report is made.
- An estimation of mass and concentration of the constituents in the waste stream expected to be discharged during the next 12 months following the report.

When the notification must be submitted:

- Existing industries: within 180 days after publishing date of public notice notification.
- New industries: within 180 days of discharge of hazardous waste.

For Further Information:

General questions about the requirements should be directed to the Paul Bremser, Superintendent WWTP / IPP Coordinator, phone (303) 335-4783. Questions about whether your waste is hazardous should be directed to the Colorado Department of Public Health & Environment, Hazardous Materials and Waste Management Division, 4300 Cherry Creek Drive South, Denver, Colorado 80222-1530, phone (303) 692-3320 or EPA's RCRA/Superfund Hotline at 1-800-424-9346.



COLORADO • SINCE 1878

As required by Municipal Code 13.32, all Commercial users of the City of Louisville Wastewater Treatment System are required to submit a completed Wastewater Classification Survey form. The commercial user is required to update the survey whenever significant changes are made in commercial operations or processes. Information supplied is used to determine whether your company will be required to complete a Wastewater Discharge Permit Application form. Please place all proprietary or confidential information on a separate sheet and label it CONFIDENTIAL. If you should have questions, please contact either Paul Bremser at (303) 335-4783 or Justin Elkins at (303) 335-4784.

The form must be completed and received by the City within thirty (30) days of receipt. Respond to:

City of Louisville
749 Main Street
Louisville, CO 80027
Attention: Justin Elkins

Fax: (303) 335-4781
email: JustinE@LouisvilleCO.gov

COMMERCIAL WASTEWATER CLASSIFICATION SURVEY

Company Name: _____

Mailing Address: _____

Facility Location: _____

Phone Number: _____ Fax number: _____

Products made or Services performed: _____

I.R.S. Employer I.D. # _____

Standard Industrial Classification (S.I.C. if known) _____

Company Representative: _____

Title: _____

Phone Number: _____ E mail: _____

TYPE OF BUSINESS:

- | | | |
|---|---------------------------------------|--|
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Bakery | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Hotel-Motel | <input type="checkbox"/> Grocery | <input type="checkbox"/> Fast Food |
| <input type="checkbox"/> Laundry | <input type="checkbox"/> Hospital | <input type="checkbox"/> Service Station |
| <input type="checkbox"/> Beauty salon | <input type="checkbox"/> Funeral Home | <input type="checkbox"/> Pet Shop-Kennel |
| <input type="checkbox"/> School | <input type="checkbox"/> Car Wash | <input type="checkbox"/> Doctor/Dentist |
| <input type="checkbox"/> Laboratory/Specify _____ | | |
| <input type="checkbox"/> Other _____ | | |

MANUFACTURE:

- | | | |
|--|---------------------------------------|--|
| <input type="checkbox"/> Food Products | <input type="checkbox"/> Chemicals | <input type="checkbox"/> Soap |
| <input type="checkbox"/> Paint | <input type="checkbox"/> Ink | <input type="checkbox"/> Pharmaceutical |
| <input type="checkbox"/> Wood Products | <input type="checkbox"/> Batteries | <input type="checkbox"/> Oil Products |
| <input type="checkbox"/> Plastics | <input type="checkbox"/> Textiles | <input type="checkbox"/> Cement |
| <input type="checkbox"/> Metals Products | <input type="checkbox"/> Glass | <input type="checkbox"/> Asbestos |
| <input type="checkbox"/> Explosives | <input type="checkbox"/> Carbon black | <input type="checkbox"/> Electrical products |
| <input type="checkbox"/> Electronic Products | | |
| <input type="checkbox"/> Other _____ | | |

PROCESS:

- | | | |
|--|--|---|
| <input type="checkbox"/> Meat Packing | <input type="checkbox"/> Slaughtering | <input type="checkbox"/> Dairy Products |
| <input type="checkbox"/> Canning | <input type="checkbox"/> Sugar Refining | <input type="checkbox"/> Tallow Rendering |
| <input type="checkbox"/> Pulp | <input type="checkbox"/> Painting | <input type="checkbox"/> Coil Coating |
| <input type="checkbox"/> Porcelain Enameling | <input type="checkbox"/> Fats & Oil Refining | <input type="checkbox"/> Pet Grooming |
| <input type="checkbox"/> Photo Developing | <input type="checkbox"/> Tanning | <input type="checkbox"/> Solvent Cleaning |
| <input type="checkbox"/> Metal Plating | <input type="checkbox"/> Phosphating | <input type="checkbox"/> Etching |
| <input type="checkbox"/> Dry Cleaning | <input type="checkbox"/> Machining | <input type="checkbox"/> Embalming |
| <input type="checkbox"/> Petroleum Refining | <input type="checkbox"/> Beverage Bottling | |
| <input type="checkbox"/> Other _____ | | |

1. Please briefly describe your business activity, including products produced or process used.

2. Does your business operation **generate** any wastewater other than from restrooms?

Yes ☐ No ☐

3. If your answer is yes, please describe industrial processes generating wastewater and indicate gallons per day generated from individual processes (use additional sheets if necessary).

4. Does your business operation **discharge** any industrial process wastewater listed from question number 3 to the City sanitary sewer? Yes ☐ No ☐

(Process wastewater is defined as “any water which, during manufacturing or processing, comes into direct contact or results from the production or use of any raw material, intermediate product, finished product, by product, or waste product”)

5. Is there any form of wastewater pretreatment practiced before discharge? Yes ☐ No ☐

6. If your answer is yes, please describe the wastewater treatment processes utilized on site. Include information pertaining to the type of equipment and chemicals used.

7. Does your business operation **generate** any used chemical? Yes ☐ No ☐

8. If your answer is yes, please describe how your company **disposes** of used chemical.

CHEMICALS STORAGE:

1. Do you use or store any chemicals or petroleum products in quantities greater than five (5) gallons? ☐Yes ☐No

If yes, list chemical its use and quantity kept on hand (including oil, gasoline or detergent):

Chemical Name	Quantity	Use

Chemical Name	Quantity	Use

(Use additional sheets if necessary)

2. Is there a specific storage place for these chemicals? ☐ Yes ☐ No

If yes, how close is the nearest floor drain? _____ feet

In case of a spill, can floor drain be isolated? ☐ Yes ☐ No

3. Do you have spill prevention measures formulated and posted? ☐ Yes ☐ No

4. Do you have spill clean-up procedures formulated and posted? ☐ Yes ☐ No

5. Do hazardous waste notification requirements apply to your business? ☐ Yes ☐ No

I HAVE UNDERSTOOD THE INFORMATION CONTAINED IN THIS SURVEY FORM AND, TO THE TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION IS TRUE, COMPLETE AND ACCURATE.

Company Representative

Title

Signature

Date

For City use only

City of Louisville

Received By: _____

Date: _____

Comments:

